

COMPLETE STREETS COMMITTEE

MINUTES

January 12, 2015

In Attendance: Beth Emery, John Hall, Cindi Perugini, Laura Baum, Amy Vallincourt, Pam Roth, Deb Stanley, Ron Krom, Dave Sandler, Kate Wolfe

Minutes of previous meeting accepted: Cindi and Amy

Action Plan:

The CS calendar has been attached as part of the Action Plan.

Multi Use Trail:

John is concerned the funding will not be appropriated for the trail because the city has not provided the state with the appropriate documentation. Mayor Drew has signed the contract for the project however it is held up in the Finance Department. If the city does not approve the \$28,000.00, the state may pull the project.

Table top Displays:

John reported the Jonah Center has a 3 fold billboard that CS can utilize for displays

Pam reported she contacted a former student who suggested CS come up with a branding as well as utilize our logo to get attention

Utilize the city's website to get our information to the public

Suggestions for items on the display:

Maps of CS projects: city multi use trails. Planning Department has a tri-fold on hiking and biking maps. John will obtain the PDF.

CS Mission Statement/Explain who we are and our duties and responsibilities

Logo

Future Projects i.e. Wesleyan multi use trail

Photos of projects: Kids Safety Day, repair of River Road railroad tracks

QR reader. Would be beneficial to download maps

Link to other cycling advocacy friends and organizations: Charles Coaching Advancement Program (CCAP) in Middletown

General idea of the CS Master Plan, scale it down

Traffic Count information

Obtain a computer in order to have a slide show of our accomplishments. Beth may have one available

Safe Routes to School Program, show pictures in area of MacDonough School

Amy can provide printing for brochures

Middletown Complete Streets Ordinance:

The Office of the General Counsel is working on language for the policy, however it is not on the priority list.

Spring Bike Ride Event: in conjunction with Kids Safety Day on June 13, 2015 at 10 am

The Paul Hughes Memorial Bike Ride:

Many routes were suggested including crossing the Arrigoni Bridge to Portland. Best routes would remain in Middletown in order for the Police Department to provide an escort. This event is family oriented therefore the utmost precaution and safety is essential. It maybe possible to provide an additional route for those cyclists who would like to cross the bridge. However this would be after the initial ride. Ron is the liaison with this project, he will put together a route for the next meeting.

Deb suggested the Community Center could be used as a break point.

Discover Middletown Bike Ride: Tentative date 3rd week in September:

Laura suggested CS involve the city of Middletown instead of Bike Walk CT. The rational is to establish CS as an entity within Middletown and utilize it as an opportunity to introduce CS to the community.

Who are we trying to attract? Families, recreational cyclists

Cultural event, pick a few major locations and provide the historical data on the site, food and beverages can be provided.

A loop around the city approximately 15 miles. Some ideas: Centennial Farm, Wadsworth Mansion, Veterans Park, Harbor Park, Remington Rand/Keating Cycling

Self guided tour

Amy has a lot of historical information

Beth, Ron, and Cindi will work on this project

Status of Saybrook Road sidewalk design: not discussed

Spring Traffic Count: April 2015

West Street Bridge and Washington/West intersection to capture data before and after the construction and crossing changes.

Redo Mattabasset Trail at a better location

Bike count at bike racks at Schools before Bike to School Week in May (solicit some kids to do the count)

Trail Day Event: June 6 and 7

Deadline for brochure publication is February. Beth will try to put something together for the Mattabasset Trail.

Public Works Commission Presentation:

John stated CS will be on the agenda for either February 11 or March 11.

This is an opportunity to showcase CS goals, objectives and achievements, as well as have the PWC support for the CS ordinance. John will present the slideshow and speak on behalf of the committee. A major component will include the extension of the Tuttle Road Loop to Veterans Park and a request to have the funding be considered in the upcoming Parks Bond for November 2015.

The following committee members will be able to attend: John, Beth, Ron, Amy, Pam, Laura.

John will notify committee members of the exact date. (After the meeting, Carl Chisem, Chair of Public Works Commission, indicated that March 11 is the preferred date.

Bike to Work Day:

Discussion regarding scheduling an event sponsored by CS. How might CS get community members involved? Have a competition, support local businesses, get large companies involved such as Tighe and Bond, Middletown Pratt, Wesleyan University, Middlesex Hospital.

Laura will look into getting information disseminated through various networking resources: City of Middletown website, email, Bike Walk CT, and Middletown Chamber of Commerce.

Deb stated CS can advertise the events on the Parks Department website.

John will contact the new Economic Development Coordinator, Tom Monroe, for assistance with this project.

River COG: January 22, 4-5:30 pm and 6-7 pm

The Valley Railroad corridor is a valuable piece of property which must be monitored for future development. John and Howard are attending the 4-5:30 meeting, anyone who is interested in attending during that time frame is welcome to travel with them.

Environmental Planner:

Michelle Ford, the newly appointed Environmental Planner, will be on maternity leave beginning this week for approximately 10 weeks. CS will ensure she is on the distribution list so she can assist with projects.

Community Center Grand Opening is scheduled for February 6, 3-4 pm.

Next meeting February 9, 2015 7pm Council Chambers

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